














CP Consolidated Position (CP) Staff Required Training

 Participants must complete all 5 Required Training courses (shown below) within 18 months of hire date.

PREREQUISITE COURSES

	TRAINING METHOD	DURATION
<p> A Day in the Life of JVSG Staff in an American Job Center</p> <p>Course 9635: Jobs for Veterans State Grants (JVSG) staff are tasked with providing veterans with individualized career and training services, which can be a daunting undertaking. This course is a broad overview of how an American Job Center (AJC) operates, and the roles and responsibilities of each staff member, including DVOP specialists, LVER staff, and Consolidated Position (CP) staff. Participants will experience a simulation and complete knowledge check activities to ensure understanding of an AJC's goals and processes.</p>		1.5 to 3 hours for completion
<p> Legal Guidance Affecting Veterans' Employment Services</p> <p>Course 9636: There are many guidelines and requirements that dictate working with veterans who are seeking employment. This course provides participants with information regarding important provisions of veteran-related legislation and regulations and the legal relationship between the DVOP specialist, LVER staff, and CP staff. Participants will examine the Veterans' Employment and Training Service (VETS) and the JVSG Program. Using Veterans' Program Letters (VPLs), along with relevant TEGLs/TENs issued by ETA and WIOA priority of service, participants will come to understand the role of DVOP specialist, LVER, and CP staff.</p>		Approximately 20 hours over 4 weeks for completion
<p> Removing the Employability Gap for Veterans with Significant Barriers to Employment</p> <p>Course 9637: One of the challenges that veterans may face when seeking job opportunities is significant barriers to employment (SBEs), which include issues like substance abuse, mental health issues, and homelessness. This course allows participants to examine the strategies for effectively developing working relationships with veterans, in particularly those with SBEs. Participants will study examples of SBEs, discuss the perceptions others have of veterans, learn effective communication techniques to interact with veterans and employers, and explore the contents of an Individual Employment Plan (IEP).</p>		Approximately 10 hours over 2 weeks for completion

JOB SPECIFIC COURSE

	TRAINING METHOD	DURATION
<p> Disabled Veterans' Outreach Program (DVOP) Specialist Core Competency Development</p> <p>Course 9608: Working with veterans is both a rewarding and challenging endeavor. This course provides DVOP specialists with the training, skills, and tools needed to assist veterans with finding and keeping meaningful employment. From building relationships with veterans to developing concrete plans that will enable veterans to transition from unemployment to following a career path, participants will engage in exercises, discussions, and activities that will prepare them to tackle the unique obstacles they face on the job.</p>	 	3.5 Days
<p> Local Veterans' Employment Representative (LVER) Core Competency Development</p> <p>Course 9609: LVERs advocate for job-seeking veterans by serving as liaisons with employers and training providers. This course will empower LVERs to conduct a variety of outreach activities, thus facilitating employment opportunities for the job-seeking veterans through their AJC. Participants will create a personal plan for building productive relationships with employers and local businesses, revisit soft skills necessary for success, and learn to market veterans' skills and experience to potential employers. Participants are provided with the strategies and tools they need to help veterans gain and maintain meaningful employment.</p>	 	3.5 Days

TRAINING METHOD KEY

